



Annual Partnership Board Report

Suggested Session Plan

This is an idea of timings and content for your local sessions with self advocates and family carers. You may want to change the timings or content to fit with what you want to get from the session.

Time: 10.30 – 1.30

Venue:

Time	What	How
10.30	Welcome and Introductions	<ul style="list-style-type: none">- Go around the room and ask everyone to introduce themselves- Cover any housekeeping (break times, fire escapes etc)
10.45	What is the Self Assessment	<ul style="list-style-type: none">- Go through the 'Introduction to the Annual Report' presentation- Take any questions

11.05	Break	
11.20	Our Local Scores	<ul style="list-style-type: none"> - Use the discussion template and feedback forms presentation here - Remind people of the big themes the self assessment is focusing on (health, housing, employment) - Allow yourselves 25 minutes for each theme or if you have enough facilitators and people, go through each theme as a large group. Your table facilitators can then present the information to smaller groups and allow more time - Start with the health theme. Talk people through how the local area scored last year plus the regional information. - If available (try to make sure it is), provide this year's data here - Go through the feedback forms but use these as a guide only. Try asking people what they think about the scores, what has got better this year / what still needs to improve in this area

<p>12.45</p>	<p>Next Steps</p>	<ul style="list-style-type: none"> - Explain to the group what work still needs to be done to complete the return - Be clear about who is signing off the return - Explain where the returns go (Public Health Observatory) - Allow some time for a group discussion if needed – what do you think we should do locally with the information we have in this year’s return?
<p>1.30</p>	<p>Session Close</p>	<ul style="list-style-type: none"> - Thank people for attending and taking part