

Housing Self Assessment

Full Version with Scoring & Evidence






This includes

- **all the questions for doing the Self Assessment**
- **Under each question there are examples of what to look for and the kinds of evidence you will need to score how you are doing.**

Target 1 - The Big Plan

1. Do we have a vision about housing and support for people with a learning disability?

There is an agreed and understood vision in relation to housing and support for people with learning disabilities

Score	Evidence needed for this score
	<p>Single Statement of purpose that reflects local application of Valuing People Now housing objectives, discussed agreed and signed up at your strategic board. This will be called different things in different areas but will be a housing board that includes adult social care officers and elected members.</p>
	<p>There is a statement of purpose in relation to housing and support for people with learning disabilities that has not been discussed and signed up to at a strategic board.</p>
	<p>There is no clear statement of purpose in relation to housing and support for people with learning disabilities</p>
Our Score	Why we have scored this

2. Do we have a clear plan of how we will make this vision happen?
3. Did we consult the right people about the vision and plan, including self-advocates and family carers?
4. Do people know what is in the vision and plan?

(These 3 questions all relate to the points below)

There is a clear housing and support delivery plan, with appropriate implementation, monitoring and review arrangements in place




It was developed in consultation and partnership with a wide range of stakeholders including

- People with learning disabilities
- Family Carers
- Commissioners – Adult Social Care, Supporting People, Primary Care Trust
- Care Managers/Social Workers
- Schools/colleges/ transition workers
- Advocates
- Local Authority Strategic Housing Departments
- Homes and Communities Agency
- Housing Benefit sections
- Housing and Support providers
- Partnership Board
- Elected members
- Regional VPST

And it

- Involved the above stakeholders at the start of the process
- Provided information on national context including Valuing People Now and PSA 16
- Provided information on contemporary good practice

- Aimed to understand the current and future aspirations of people with learning disabilities their families/carers regarding their housing and support needs
- Sought views on the current supply of housing and support
- Sought views on the current supply of housing and accommodation
- Sought views on opportunities, barriers and solutions
- Established clear roles and responsibilities for each of the stakeholders in the delivery of the plan?

Score	Evidence Needed for this score
	<p>Plan with agreed actions that incorporate stakeholder feedback and with stakeholder sign-up that reflects the local statement of purpose. Includes a clear delivery and accountability pathway and a review programme that reflects all agreed actions and timescales. Where any review and monitoring dates have passed that the action has been carried out.</p>
	<p>There is a housing and support delivery plan that lacks agreed actions and/or implementation monitoring and review arrangement or has been developed in partnership with a limited range of stakeholders.</p>
	<p>There is no housing and support delivery plan.</p>
Our Score	Why we have scored this






Target 2

What people want now and need in the future

1. Do we know what housing is available in our area now?

We know what housing and support we have. This is likely to meet any identified current and future need, including:

- Supported housing funded through either (or a combination of) the Supporting People Programme and Adult Social Care funding
- Residential Care services
- Adult Placement/Shared Care services
- Domiciliary and community support services

Score	Evidence Needed for this score
	<p>Document, spreadsheet or database of existing services grouped under the resources described including information gathering and sharing protocols between contributing agencies. Documented analysis of the ability of listed services to meet current and future demand.</p>
	<p>There is a documented understanding of how current housing and support is likely to meet any identified need but it does not include all the resources described within the green level. There are no information gathering and sharing protocols between contributing agencies</p>
	<p>There is no documented understanding of how current housing and support supply can meet identified need</p>
Our Score	Why we have scored this

2. Do we know what we will need for the future?

We know where and how people want to live in the future. We know what support they want to have. There is a clear understanding of individuals future aspirations in relation to where and how they want to live and how they wish to be supported including their:

- Current housing arrangements
- Future housing needs including anticipated timescales
- Type of housing required
- Type of any adaptation required
- Location of housing required
- Type and level of care and/or support required?

Has the information you have made maximum use of available data such as:




- Care Management desktop analysis
- National data and population projections
- Supporting People Client record forms and needs assessments
- Local information held by Adult Social Care and/or PCTs
- Local housing needs information
- Data collected directly from individuals, families and other carers/agencies
- Transition data

There are arrangements for the data to be monitored, updated and enhanced at appropriate intervals

The analysis takes account of everybody known to Adult Social Care with FACS eligible care and support needs




It takes account of people not eligible for FACS services

It identifies anticipated numbers of people not included in the survey (not known to services) and how they may be reached in future surveys.

Score	Evidence Needed for this score
	<p>Document, spreadsheet or database that reflects future aspirations, with agreed process for monitoring and updating including information gathering and sharing protocols between contributing agencies. Clear indication of data source. Data has been updated when review dates have been reached</p>
	<p>There is a documented understanding of future demand for housing and support that lacks full green level data on when, where and what kind of housing and support for whom is required. Review dates have passed without action.</p>
	<p>There is no documented understanding of future demand for housing and support</p>
Our Score	Why we have scored this




3. Are people supported to use person centred planning tools to help them plan a move?

There are adequate person-centred planning resources available to help people who want to move and/or have been identified as being able to have their needs met to plan successfully.

Score	Evidence Needed for this score
	Documentary evidence and/or feedback from people with learning disabilities, family carers, care managers, planners and advocates that there are sufficient planning and delivery resources available to ensure people can have these services supplied in personalised ways.
	Documentary evidence and/or feedback from people with learning disabilities, family carers, care managers, planners and advocates that resources are available but they are not sufficiently robust to achieve the green level above
	Feedback from people with learning disabilities, family carers, care managers, planners and advocates that no resources are available
Our Score	Why we have scored this

4. Do we plan well in advance with people so that we don't overuse emergency and crisis placements? (This is called being pro-active.)

We have resources that enable us to plan in good time to allow for proactive solutions. This reduces our reliance on emergency and crisis placements.




Score	Evidence Needed for this score
	<p>Documentary evidence and/or feedback from people with learning disabilities, family carers, care managers, planners and advocates that there are sufficient planning and delivery resources available to ensure people can have these services supplied in personalised ways.</p>
	<p>Documentary evidence and/or feedback from people with learning disabilities, family carers, care managers, planners and advocates that resources are available but they are not sufficiently robust to achieve the green level above</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that no resources are available</p>
Our Score	Why we have scored this



Target 3




Good use of what's available

Do we support all the people that want them to get tenancies not just those with lower support needs?

Score	Evidence Needed for this score
	<p>Documentary evidence shows that there is a higher than the national average (20-25%) of people with tenancies. And, feedback from people with learning disabilities, family carers, care managers, planners and advocates tells us that there are sufficient planning and delivery resources available to ensure people can have these services supplied in personalised ways.</p>
	<p>Documentary evidence and/or feedback from people with learning disabilities, family carers, care managers, planners and advocates that resources are available but they are not sufficiently robust to achieve the green level.</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that no resources are available</p>

Our Score	Why we have scored this

There is an agreed and understood (by all stakeholders/partners) approach to the application of the Mental Capacity Act in relation to holding contracts for rented and owned accommodation, and, it enables people without the capacity to easily enter into any such contract if it is in their best interest.

Score	Evidence Needed for this score
	<p>Agreed Policy statement on the local application of the Mental Capacity Act in relation to access to housing. Roles and information requirements identified for people with learning disabilities, family carers, housing providers, support providers and Adult Social Care staff. Feedback or evidence from practice that the policy works effectively.</p>
	<p>There is an agreed policy statement on the local application of the Mental Capacity Act in relation to housing but there is no evidence that it is applied effectively</p>
	<p>There is no agreed policy statement on the local application of the Mental Capacity Act</p>
Our Score	Why we have scored this




2. Do we have a clear plan about how we use what's available?

Where current housing and support supply is unable to meet current and future need there is:

A clear plan to maximise resources and value for money approaches for investment in new housing and support solutions to meet the unmet need including:




- Use of existing and planned affordable/social housing development programmes
- Maximising the effectiveness of Social Housing Allocation processes
- Making effective use of private sector renting and investment opportunities including the use of private sector leasing schemes
- Maximising use of ownership and shared ownership options
- Making use of family resources
- Making use of specialist housing provider resources
- Capital and revenue release by remodelling any inappropriate existing services
- Current and planned section 106 arrangements
- An agreed protocol for use of Housing Benefit flexibilities in relation to exempt and excluded accommodation and carer accommodation between Supporting People, Adult Social Care, Housing Benefit and housing and support providers
- Joint commissioning and contracting (including review and monitoring arrangements) to maximise availability of Supporting People and Adult Social Care resources, separately and combined
- Maximising take up of Disability Living Allowance, particularly the highest rate of the care component
- Maximising use of Independent Living fund (this may need to be removed pending imminent changes)
- Maximising use of telecare and assistive technology
- Protocols for use of continuing care funding and ASC commissioning processes

- Use of personalisation and individual budgets
- Maximising use of informal and natural supports and mainstream resources
 - A clear statement of the extent of future need that can be met
 - A clear statement of development priorities and corresponding resource availability?
 - Links to a workforce development plan and commissioning plan that emphasises and defines desired care and support standards

Score	Evidence Needed for this score
	<p>Documented analysis of the extent to which use of the housing and support options could address identified gaps between supply and demand. Analysis of how the options could be accessed including a cost/benefit analysis on the introduction of any options not currently available. A statement that the needs of people living with older carers, those with complex needs, those from Black and Minority ethnic communities and those in the criminal justice system have specifically been included in the analysis. Feedback or evidence from practice that people with learning disabilities, family carers, care managers, planners and advocates that they were involved with and understand how any prioritisation or statement of need unable to be met was agreed.</p>
	<p>There is a documented plan to address gaps in supply and demand that does not reference all the evidence described within the green level.</p>
	<p>There is no documented plan to address gaps in supply and demand</p>
Our Score	Why we have scored this

3. Have we signed up to a regional agreement about ordinary residence rules? (This is to agree who pays for housing and support costs for people)




Is the locality signed up to any regional protocols around application of ordinary residence rules?

Score	Evidence Needed for this score
	Agreed Policy statement. Feedback or evidence from practice that the policies work effectively
	Agreed Policy Statement but no evidence that it is applied effectively
	No agreed policy statement
Our Score	Why we have scored this

4. Do we have a list of the properties that have been adapted for people with a disability?

5. Have we agreed how people can apply for a Disabled Facilities Grant? Have we told people about this?

Are there any developed protocols around Disabled Facilities Grant and adapted property registers?

Score	Evidence Needed for this score
	<p>Agreed Policy statement. Feedback or evidence from practice that the policies work effectively</p>
	<p>Agreed Policy Statement but no evidence that it is applied effectively</p>
	<p>No agreed policy statement</p>
Our Score	Why we have scored this






Target 4

Good support and information

1. Do we have good information about the local housing and support options?

There is there a comprehensive and readily available information resource that accurately explains the various possible housing and support options including:

- Existing Accommodation based services
- Rented social housing
- Rented private housing
- Private sector leasing
- Renting from specialist landlords
- Access to new build
- Using family resources and trusts
- Ownership options
- Domiciliary Care
- Floating Support
- Dispersed networks
- Care and Support packages
- Direct Payments
- Personal budget
- Support Tenancies
- Community Service Volunteers
- Extra Care and Sheltered Housing
- Core and Cluster
- Supported Living – individual and shared
- Residential Care
- Intentional Communities
- Adult Placement/Shared Care?

Score	Evidence Needed for this score
	<p>Copies of information resources, including “real life” stories of the options in practice. Feedback or evidence from practice that people with learning disabilities, family carers, care managers, planners and advocates agree the information described is sufficiently available, accessible and understandable and updated where necessary. Feedback or practice evidence that the resources are routinely used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>There is an information resource that does not contain all the content described at Level 1 or it is not available or updated where necessary. There is no evidence that it is used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>There is no information resource available</p>
Our Score	Why we have scored this




2. Do we have clear information about other things to do with getting the right housing and support? This will include things like being a tenant, national and local policy and benefits.

There is an information resource that looks at:

- The differences between supported living and registered care
- How staff can support tenants with learning disabilities to maximise their rights as tenants and the quality of support services they should expect
- The differences between housing management, housing services, domiciliary care, general social care and housing related support and who the appropriate agencies to provide these services are
- National policy and direction
- Legal capacity and how this can affect the landlord/ tenant relationship
- What the law says about promoting capacity, and how to apply this to landlord/ tenant agreements
- How to deal with tenancy issues where there are questions around someone's capacity
- How to support someone to promote their decision making
- The main benefits people with learning disabilities are eligible for
- Other sources of funding e.g. Independent Living Fund, Disabled Facilities Grant
- How to maximise benefit income including housing benefit
- Know how to help people manage their finances
- How moving to employment will affect people's benefits?




Is the information resource reviewed and amended in the light of local or national changes that affect the accuracy of the information?

Is its content is linked to local referral, assessment and allocation policies and procedures for housing and support?

Score	Evidence Needed for this score
	<p>Copies of information resources. Feedback or evidence from practice that people with learning disabilities, family carers, care managers, planners and advocates agree the information described is sufficiently available, accessible and understandable and updated where necessary. Feedback or practice evidence that the resources are routinely used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>There is an information resource that does not contain all the content described at the green level or it is not available or updated where necessary. There is no evidence that it is used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>There is no information resource available</p>
Our Score	Why we have scored this




3. Have we agreed what housing support and advice people can get from mainstream services, like the Citizen’s Advice Bureau and the local housing offices?

There are clear roles identified for mainstream information services including CAB/Housing Advice

Score	Evidence Needed for this score
	<p>Copies of information resources, Feedback or evidence from practice that people with learning disabilities, family carers, care managers, planners and advocates agree the information described is sufficiently available, accessible and understandable and updated where necessary. Feedback or practice evidence that the resources are routinely used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>There is an information resource that does not contain all the content described at the green level or it is not available or updated where necessary. There is no evidence that it is used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>There is no information resource available</p>
Our Score	Why we have scored this




4. Are these teams working well with people with a learning disability?

Mainstream advice services such as Housing Advice and Citizens Advice Bureau are aware of how to appropriately support people with learning disabilities and the specific issues relevant to them.

Score	Evidence Needed for this score
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that these services are able to effectively deal with housing and support queries. Feedback or practice evidence that the resources are routinely used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that information provided by mainstream advice services are not always accessible or not always wholly relevant to an individuals circumstances</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that mainstream advice services are not available to people with learning disabilities</p>
Our Score	Why we have scored this

5. Do people at school and college have resources to help them think about housing and support?

There are resources available in local schools and colleges

Score	Evidence Needed for this score
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that these services are able to help people think about housing and support. Feedback or practice evidence that the resources are routinely used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that information provided by mainstream advice services are not always able to help people think about housing and support.</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that mainstream advice services are not available to people with learning disabilities</p>
Our Score	Why we have scored this




6. Do people feel that we will help them make their plan happen?

7. Do our local housing planners have good information to help them do their job?

The planning resource is linked to housing and support resource allocation and support planning processes (individual budgets and services commissioned by ASC), making the outcome of the plan achievable.

Planners have enough accurate information on the housing and support possibilities and how they work locally to help people make informed choices.




Planners know how to specify what someone's housing and support should look like when people want help with this.

Score	Evidence Needed for this score
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that these services are able to effectively deal with housing and support queries. Feedback or practice evidence that the resources are routinely used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that information provided by mainstream advice services are not always accessible or not always wholly relevant to an individuals circumstances</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that mainstream advice services are not available to people with learning disabilities</p>
Our Score	Why we have scored this

8. Can people get practical support with the things that need to happen when you move house?

Once people have decided what they want, practical support is available, including:

- Help finding property
- Help applying for benefits/ mortgages etc
- Help setting up utilities
- Help finding people to live with if you want to share and don't know anyone to move in with
- Help choosing support staff
- Help moving?

Score	Evidence Needed for this score
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that these services are able to effectively deal with housing and support queries. Feedback or practice evidence that the resources are routinely used by people with learning disabilities, family carers, professionals and person centred planners</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that information provided by mainstream advice services are not always accessible or not always wholly relevant to an individuals circumstances</p>
	<p>Feedback from people with learning disabilities, family carers, care managers, planners and advocates that mainstream advice services are not available to people with learning disabilities</p>
Our Score	Why we have scored this

Checking and signing off this assessment



Please tick these boxes

This completed assessment was checked by our housing sub-group or other group of people that know about housing in our area

The Housing Sub group chair has agreed it is right

This assessment has been signed off by the Partnership Board Co-chairs.

Co-chair 1 details

Name:

Signature:



Co-chair 2 details

Name:

Signature:

Your name and contact details

Name:

Email address:

Telephone number:

